



DoAT/ADM/15/2023-2024/ 233

26<sup>th</sup> September, 2023

### NOTICE INVITING QUOTATION

The Department of Air Transport, Paro International Airport is pleased to invite **Sealed Quotation** from the interested registered Travel/Air Ticketing Agent having valid trade license for the supply of air ticket as per the following terms and conditions:

Name of Official	Date of Travel	Sector
Ms. Gyem Lham	9 <sup>th</sup> October, 2023	Paro – Bangkok
	10 <sup>th</sup> October, 2023	Bangkok- Singapore
	19 <sup>th</sup> October, 2023	Singapore - Bangkok
	20 <sup>th</sup> October, 2023	Bangkok - Paro.

### Terms & Conditions

1. The rate should be quoted for full **Economy Class** fare inclusive of all taxes if any and it should be shortest/direct route. **Above mention sectors fare should be quoted separately.**
2. Please do not quote “**Scheme Rates**”. Scheme rates will not be evaluated.
3. Airline and seats must be confirmed while submitting the quotation.
4. The details of the traveler (s) will be provided in the work order.
5. Any bids received by the purchaser after the deadline for submission of bids prescribed by the purchaser, will be declared “**Late**” and will be rejected and returned unopened to the bidder.
6. Sealed quotation marked as “**Quotation for Air Ticket**” should be submitted to the Director General, Department of Air Transport, Paro International Airport on or before 29<sup>th</sup> September before **12 Noon** and will be open on the same date at 2PM in presence of the bidder or their representative who chose to attend.



ཨ་མེད་ལྷན་ཁུངས་ལྷན་ཚབ་ལྷན་པོ།  
གནས་སྐོལ་ལྷན་ཁུངས་ལྷན་ཚབ་ལྷན་པོ།  
Royal Government of Bhutan  
Department of Air Transport  
Ministry of Infrastructure & Transport.



Paro International Airport.

7. The rate should be quoted as per the sector given above and will be selected based on **the lowest evaluated bid**.
8. The successful bidder should submit the photocopy of every air ticket along with the invoices for processing payment.
9. The purchaser reserves every right to reject the bids if it is found not responsive to our terms and conditions and the decision of the tender committee will be final and binding.
10. In case the lowest bidder withdraws his/her bid then the second lowest bidder shall be asked to purchase and issue of air tickets and the differences amount shall be born by the lowest bidder.
11. No complaint either in written or verbal shall be accepted from the travel agent after the award is finalized.

For further information or any clarification and name of the passenger, please contact to the Administration & HR section at **08 270218** during office hours.

**Note:** Bidders are kindly requested to go through the above **terms & conditions** before quoting the rates.

Yours sincerely

(Karma Wangchuk)

**Director General**

Director General  
Department of Air Transport  
Paro International Airport  
Paro : Bhutan