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གནས་གྲུབ་སླེལ་འདེན་ལས་ཁུངས།  
གཞི་རྒྱུན་མཁོ་ཆས་དང་སླེལ་འདེན་ལྷན་ཁག།  
Royal Government of Bhutan  
Department of Air Transport  
Ministry of Infrastructure & Transport.



Paro International Airport.

DoAT/ADM/14/2023-2024/ 1041

20<sup>th</sup> May, 2024

**NOTICE INVITING QUOTATION**

The Department of Air Transport, Paro International Airport is pleased to invite **Sealed Quotation** from interested Air Ticketing Agent for the supply of air tickets for the sector Paro - Colombo via Bangkok, Delhi or Kathmandu as per the following terms and conditions;

Date of Travel	Sector	Class	No. of Passenger	Remarks
02/06/2024	Paro - Bangkok / Kathmandu / Delhi / - Colombo	Economy	5 (Five) Pax	Officials have to reach Colombo, Sri Lanka on 2nd June, 2024.
15/09/2024	Colombo - Bangkok - Kathmandu / Delhi / - Paro			

\* Mention the name of the airline and itinerary clearly

**TERMS AND CONDITIONS:**

1. All bids must be submitted in a sealed envelope marked as "Air Ticket Quotation" addressed to the Director General, Department of Air Transport, Paro International Airport latest by 24<sup>th</sup> May, 2024, on or before 12:00 PM and will be opened at 1:00 PM on the same day.
2. The rate should be quoted as per the sector given above and will be selected for the most economical and direct route based on the lowest evaluated bid.
3. Airline and seats must be confirmed while submitting the bids and confirmed itinerary. The validation of fares and availability of seats should be as per the details mentioned above.
4. The bid should contain a copy of a valid trade license, tax clearance certificate and lump sum amount of Nu. 10,000.00/- only as earnest money deposited in the form of draft/cash warrant issued in favour of the Director General, DoAT. Quotations without valid documents and sealed envelopes will be rejected.

Paro International Airport, e-mail: [doat@doat.gov.bt](mailto:doat@doat.gov.bt)  
Website: <http://www.doat.gov.bt>



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གནས་གྲུ་ཁྱེལ་འབྲུག་ལས་ཁུངས་།  
གཞི་རྟེན་མཁོ་ཆས་དང་ ཁྱེལ་འབྲུག་ལག་ཁྱེད་།  
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5. The earnest money of Nu. 10,000.00/- of the lowest evaluated bidder shall be retained with the DoAT as performance security deposit and will be returned only after the delivery of the air tickets mentioned in the supply for the above sector.
6. Any bids received by the purchaser after the deadline for the submission of bids prescribed by the purchaser, will be declared "Late" and will be rejected and returned unopened to the bidder.
7. Unconditional quotations like an increase of fares during the booking or during the issue of tickets or change of airlines at the time of travel are not entertained.
8. The fares quoted should not change for a minimum of 3 days after the sealed quotation has been opened.
9. The successful bidder should submit the photocopy of every air ticket along with their invoices for processing payment
10. The purchaser reserves every right to reject the bids if it is found not responsive to our terms and conditions and the decision of the tender committee will be final and binding.
11. No complaint either in written or verbal shall be accepted from the travel agent after the award is finalized.

For further information or any clarification and name of the passenger, please contact the Administration and HR section at 08 270218 during office hours

**Note:** Bidders are kindly requested to go through the above terms and conditions before quoting the rates, failing which the department will not be liable for any grievances.

Yours Sincerely,

(Karma Wangchuk)

Director General

Director General  
Department of Air Transport  
Paro International Airport  
Paro : Bhutan

Paro International Airport, e-mail: [doat@doat.gov.bt](mailto:doat@doat.gov.bt)  
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